

Scott Walker, Governor

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June 25, 2012

**WDVA Bulletin No. 974**

**TO: County Veterans Service Offices**

**SUBJECT: End of Month Claims Processing Reminder**

In order to ensure a claim is properly filed with the Federal VA to meet the requirements for end of month filing, the claim must be transmitted to the WDVA Claims Office before noon on the last workday of the month. WDVA must submit all claims to the VA by 3:00 p.m. on the last workday of the month for the veteran to receive credit for that month.

Claims that are submitted after noon may not allow enough processing time to meet the VA deadline; therefore, WDVA cannot ensure that claims submitted after noon will be processed for end of month filing. Priority will be given to those claims filed before noon.

If you have any immediate questions, please contact Sandra VanZeeland at (414) 902-5758. Kim Michalowski, the new Director – Bureau of Claims, will be available for questions effective July 2, 2012.