



Wis. Stats. Chapter 45

Wisconsin Department of Veterans Affairs

Submission of an electronic application with uploaded documents through the MyWisVets.com online portal will result in the fastest processing time.

Alternatively, paper applications may be submitted by mail to:  
 STATE OF WISCONSIN, DEPARTMENT OF VETERANS AFFAIRS  
 2135 Rimrock Road, P.O. Box 7843  
 Madison, WI 53713-7843  
 Or by fax at: (608)-267-0403

**PRE-REGISTRATION FOR CEMETERY INTERMENT — APPLICATION**

Please check the appropriate box on application to establish eligibility of a veteran for interment at one of the state veteran's cemeteries: **Spooner, Union Grove, or King**. Follow registration procedures regarding submission of military service, residency and/or marriage documentation. Once eligibility has been established, you will receive pre-registration confirmation of your request.

<b>CEMETERY PRE-REGISTRATION</b>			
Please enter your e-mail address below: Your E-mail Address:			
<b>PREFERRED VETERANS CEMETERY (you are not obligated to this choice)</b>			
Please select one: <input type="checkbox"/> Spooner (NWVMC), <input type="checkbox"/> King (CWVMC), <input type="checkbox"/> Union Grove (SWVMC)			
<b>VETERAN APPLICANT PERSONAL INFORMATION</b>			
Last Name	Suffix <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> Jr. <input type="checkbox"/> Sr.	First	Middle Name
Present Street Address:			
City	County	State	Zip
Home Phone:		Work Phone:	
Date of Birth (mm/dd/yyyy)	Social Security Number	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Legally Separated
Service Type: (Type of interment can be changed at a later date.) <input type="checkbox"/> Casket <input type="checkbox"/> Cremation			
<b>SPOUSE APPLICANT PERSONAL INFORMATION: (Complete only if pre-registering for spouse.)</b>			
Last Name	Suffix <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> Jr. <input type="checkbox"/> Sr.	First	Middle Name
Check if you are a veteran or current military member <input type="checkbox"/>			
Date of Birth (mm/dd/yyyy)	Social Security Number	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Legally Separated
Service Type: (Type of interment can be changed at a later date.) <input type="checkbox"/> Casket <input type="checkbox"/> Cremation			
<b>VETERAN'S MILITARY SERVICE INFORMATION</b>			
Branch of Service: (Must be consistent with rank.) <input type="checkbox"/> Army <input type="checkbox"/> Marine Corps <input type="checkbox"/> Navy <input type="checkbox"/> Air Force <input type="checkbox"/> Coast Guard <input type="checkbox"/> Merchant Marine <input type="checkbox"/> Other			
Period of Service: (Check applicable box(es).) <u>Persian Gulf</u> <u>Vietnam</u> <u>Korea</u> <u>World War II</u> <u>National Guard or Reserves (20 years of</u> <u>Other</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> qualifying service or retired) <input type="checkbox"/> <input type="checkbox"/>			
Service / Social Security Number:		Highest Rank Attained:	
<b>PERIODS OF ACTIVE DUTY MILITARY SERVICE: (If more than 3 active duty periods, enter the longest.)</b>			
<b>First Service Period</b> Entry Date (mm/dd/yyyy)	Separation Date (mm/dd/yyyy)	<b>Second Service Period</b> Entry Date (mm/dd/yyyy)	Separation Date (mm/dd/yyyy)
<b>Third Service Period</b> Entry Date (mm/dd/yyyy)	Separation Date (mm/dd/yyyy)		
I certify that all information I have provided on this application and the supporting documentation is true and correct to the best of my knowledge.			
<b>SIGNATURE OF APPLICANT:</b> _____		<b>DATE:</b> _____	

**STATE OF WISCONSIN VETERANS MEMORIAL CEMETERY**  
**PRE-REGISTRATION INFORMATION**

*Please note that pre-registering with a Wisconsin State Veterans Cemetery is not required for interment. Eligibility may also be determined at the time of need.*

**VETERAN ELIGIBILITY:** Burial is based on a veteran meeting military service and Wisconsin residency requirements.

**Military service requirement** for burial in Wisconsin State Veterans Cemeteries must be in accordance with the eligibility standards as set by the U.S. Department of Veterans Affairs – National Cemetery Administration, and as a minimum must meet one of the following:

- Veteran was discharged from “active duty” under other than dishonorable conditions, or
- Veteran died while on “active duty”, or
- Veteran served at least 20 years in the National Guard or Reserves and qualified for military retirement pay (or would have qualified except death occurred before age 60).

**Wisconsin state residency requirement** for burial in state veteran cemeteries must meet one of the following:

- Veteran was a Wisconsin resident at the time of entry or re-entry into military service, or
- Veteran was a Wisconsin resident for at least 12 consecutive months after entering or reentering service on “active duty”, or
- Veteran was a Wisconsin resident at the time of death.

*Note: There is no residency requirement for a veteran who dies while on “active duty”.*

**ELIGIBILITY FOR A VETERAN’S IMMEDIATE FAMILY MEMBERS**

Spouses, surviving spouse, and dependent children are eligible for interment even if the veteran is not buried or memorialized in a state veteran’s cemetery and the veteran would have met both military service and Wisconsin residency requirements. This includes, lost or buried at sea, missing or missing in action, or whose remains have been donated to science or cremated and the cremated remains scattered.

Eligibility Includes:

- Surviving spouse of an eligible veteran that has been interred who remarries retains his or her eligibility for burial.
- Any natural or adoptive child of an eligible veteran who are under the age of 18 years or who are under 26 years of age and pursuing a course of instruction at an approved educational institution.
- An adult child of an eligible veteran of any age if the child is physically or mentally disabled and incapable of self-support by reason of mental or physical disability.

## DOCUMENTATION REQUIRED FOR PRE-REGISTRATION:

1. **Veteran** - Military discharge (DD Form 214) or other type of acceptable discharge document.
  - a. Proof of Residency *—required only if your discharge does not show your home of record at time of entry into active service as Wisconsin.*
    - Provide a copy of a Wisconsin income tax return (WI tax Form 1 or 1A)
    - For homeowners, copy of real estate tax bill listing veteran as an owner (must be a primary residence not a vacation home)
    - For renters, a copy of a completed lease totaling 12 months
    - WI driver's license or WI ID issued 2008 to 12 months prior to application.  
*If are unable to provide one of the suggestions above, contact the office for other acceptable documents.*
2. **Spouse** - Copy of a legal marriage certificate.
3. **Dependent Child** - Copy of a birth certificate or legal adoption papers. Medical documentation outlining the nature of the child's disability. Upon review of the initial information given you may be asked to provide additional information.
4. If a Power of Attorney is pre-registering and signing the application on behalf of the veteran, you must provide a copy of your POA.
5. If a surviving spouse is pre-registering for a deceased spouse, please provide a copy of the death certificate.

## INTERMENT OPTIONS:

The cemetery can inter caskets and cremation urns. Caskets are in-ground only. Cremated remains may be interred either in-ground within the cremation urn garden, above ground in the columbarium, or in the scattering garden.

## BURIAL ITEMS PROVIDED:

**Burial Space** - Next available; no pre-selection, one space per veteran

**Lawn crypt** - Concrete liner for casket interments (double depth for Veteran/Spouse)

**Marker** - (Varies by Cemetery and burial option)

- Upright Granite/Marble - for casket burials and newer cremation urn garden sections
- Flush granite - for cremated remains in older urn garden sections (SWVMC in-ground)
- Bronze Niche Plaque or Granite/Marble Niche Cover – for cremated remains in columbarium (above ground)
- Bronze Niche Memorial Plaque – for cremains in scattering garden

## BURIAL FEES:

**Fees are subject to change & cannot be pre-paid**

There is no charge for burial of an eligible veteran with use of burial items supplied by the cemetery. A fee applies for a non-veteran spouse or dependent child of an eligible veteran. Please contact the cemetery for current information regarding these fees or check the Department's website at:

<https://dva.wi.gov/Pages/memorialsBurials/BurialFees.aspx>

All Wisconsin state veteran cemeteries accept outside dealer vaults for casket remains. Additional fees apply when a family decides to have their own vault placed at the cemetery versus using the liner already provided. This additional fee currently applies only to the cemeteries at Spooner and Union Grove.