



FORECLOSURE EXPENSE CLAIM

Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m)].

NOTE TO SERVICER: This form should be completed and sent to the Wisconsin Department of Veterans Affairs when a loan has been liquidated through foreclosure or deed-in-lieu.

Servicer Name & Address		Servicer Number	
		Servicer Loan Number	
Name of Borrower		WDVA Loan Number	
Property Address		County Where Property is Located	
Unpaid Principal Balance \$	Date of Last Paid Installment (MM/YY)	Effective Liquidation Date (MM/DD/YY)	

STATEMENT OF EXPENSES		THIS SECTION TO BE COMPLETED BY WDVA	
EXPENSES CATEGORY	AMOUNT	AMOUNT	POST
Attorney's Fees (only WDVA authorized amount)	\$ _____	\$	
Advertising Costs	_____	\$	
Sheriff's Fees	_____	\$	
Title Policy	_____	\$	
Trash Removal	_____	\$	
Winterizing	_____	\$	
Boarding Windows, etc.	_____	\$	
Lawn Care or Snow Removal	_____	\$	
Advance for Real Estate Taxes	_____	\$	
Advance for Hazard Insurance (prior to foreclosure)	_____	\$	
Appraisal	_____	\$	
Inspection of Property & Photos (WDVA does not pay)	N/A	\$	
Other: (Specify) _____	_____	\$	
	_____	\$	
Subtotal	\$ _____	\$	
CREDITS CATEGORY			
Escrow Balance	\$ _____	\$	
Hazard Insurance Refund	_____	\$	
Other: (Specify) _____	_____	\$	
	_____	\$	
Total Due	\$ _____	\$	N/A
		By	Date

This is the Final Billing to WDVA Yes No (explain below)

COMMENTS

Prepared By _____
 Name and Title _____

Phone Number (____) _____ Date _____

WDVA 2413
FORECLOSURE EXPENSE CLAIM

Purpose: To report to WDVA completion of foreclosure or foreclosure-related activity (e.g., Deed in Lieu of Foreclosure).

Prepared By: Servicer

Distribution: Original and attachments to: Wisconsin Department of Veterans Affairs
ATTN: Bureau of State Veterans Benefits
P.O. Box 7843
Madison, WI 53707-7843

Instructions

Servicer Name and Address: Corporate name and address.

Name of Borrower

Property Address

Unpaid Principal Balance

Date of Last Paid Installment (MM/YY): Date of last installment applied to loan.

Servicer Number: Three-digit number assigned by WDVA.

Servicer Loan Number: Optional.

WDVA Loan Number: Loan number assigned by WDVA.

County Where Property is Located

Effective Liquidation Date (MM/DD/YY): Date on which foreclosure action or voluntary conveyance was completed (i.e., date foreclosure sale was confirmed or date of recording Deed in Lieu of Foreclosure).

EXPENSES CATEGORY

Attorney's Fees: Amount paid for attorney services related to the foreclosure action and/or voluntary conveyance.

Advertising Costs: Amount paid for service by publication because foreclosure defendants could not be served through personal service (do not include Sheriff's Sale notice fees).

Sheriff's Fees: Sheriff's fees for foreclosure action, including foreclosure sale notice fees.

Title Policy: Cost of title policy.

Trash Removal: Cost of removing trash from premises. NOTE: Unless an emergency exists, WDVA approval should be obtained prior to incurring such costs.

Winterizing: Cost of winterizing property to protect against freeze-up.

Boarding Windows, etc.: Cost of boarding property. NOTE: Unless an emergency exists, approval from WDVA should be obtained prior to incurring such costs.

Lawn Care and Snow Removal costs

Advance for Real Estate Taxes: Amount advanced to pay real estate taxes and/or special assessments.

Advance for Hazard Insurance: Amount advanced to pay hazard insurance premiums.

Appraisal Fees

Inspection of Property & Photos: WDVA DOES NOT PAY FOR THESE EXPENSES.

Other: Amounts spent for items not covered by above categories, including but not limited to, WDVA authorized repairs or security service, etc. Be sure to specify.

Subtotal: Subtotal of all expenses.

CREDITS CATEGORY

Escrow Balance: Unapplied balance remaining in escrow account.

Hazard Insurance Refund: Refund from cancellation of hazard insurance policy.

Other: Describe other credits received.

Total Due: Subtract all credits from Subtotal and enter net balance due.

This is the final billing to WDVA: Check Yes or No. If No, explain in Comments Section what other expenses will be claimed. WDVA prefers to receive one complete FORECLOSURE EXPENSE CLAIM.

Comments: Comments which Servicer feels are necessary to explain items on form. Use back of form if necessary.

Name, title, and phone number of person completing form.

Date form was prepared.